

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JUNE 27

23

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on June 27, 2023 at 8:00 a.m. with the following persons:

TRUSTEES: Jonathan Sams, Jim VanDeGrift and Dan Jones

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Brian Elleman, Brad Edrington, Kenny Hickey, Jon Paul Campbell, Mark Ferriell, Neil Tunison, Kurt Weber, Dave Mick and Justin Bedocs.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on June 12, 2023 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The minutes of the Special meeting held on June 20, 2023 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

Neil Tunison, Kurt Weber and Dave Mick from the Warren County Engineer's Office discussed the street and roadway standards that have been in the works for a very needed update to require increased thickness of the roadway asphalt, addition of gravel sub-base with underdrains. The street and roadway standards are ready to go now and Mr. Tunison stated they are hoping for an early August public hearing. After that, the standards will be presented to the Warren County Commissioners for their approval. The Engineer's office is also working on possible maintenance agreements to control construction damage as the subdivision phases progress. Mr. Tunison stated that the new standards will affect new subdivisions, adding that existing subdivisions with new phases could be subject to the new standards. Mr. Sams thanked the Engineer's Office for all they do for the Township and the County. Mr. Sams emphasized the importance of the new standards to the Township as we ultimately maintain the roads with taxpayers' dollars.

Justin Bedocs, Warren County Soil and Water came to invite the elected officials to the Leadership Float on the Little Miami River on July 21, 2023 with a rain date of July 28, 2023. The Little Miami River is the first in the State to receive the Scenic River Designation. The event will take place in Waynesville and consists of the river float, some river demonstrations and a luncheon with speakers discussing current threats to the river, economic benefits of the river and being a good steward of this natural resource.

As publicly noticed the Board is to hold a public hearing for the annual budget of Turtlecreek Township. Mr. Sams made a motion, seconded by Mr. VanDeGrift to enter into a public hearing for the budget. All present voiced a "YEA" vote and the public hearing was entered into at 8:38 a.m. The Trustees received the budget proposal prior to the meeting for review. After a brief discussion, Mr. Sams made a motion, seconded by Mr. VanDeGrift to close the public hearing and enter back into the regular scheduled meeting of the board of Trustees of Turtlecreek Township. All present voiced a "YEA" vote and the public hearing ended and returned to the open meeting at 8:41 a.m. Mr. Sams moved for the acceptance and forwarding the budget to the county auditor, and was seconded by Mr. VanDeGrift. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-06-07**. (A copy of the Resolution is included in the minutes.)

Department Reports:

Fire/EMS:

Mike Jameson, Fire Chief, requested authorization to apply for the grant money from ARPA for the Ohio Ambulance Transportation Program and to authorize the Administrator to sign the application. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the grant application as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 23-06-08**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested a resolution for ladder testing with Industrial Inspection & Analysis at a cost of \$2,212.00. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the annual ladder testing with Industrial Inspection & Analysis for \$2,212.00. All present voiced a "YEA" vote and the motion passed with **Resolution 23-06-09**. (A copy of the resolution will be included in the minutes.)

Road and Bridge:

Kenny Hickey, Road/Maintenance Supervisor, requested approval for Black Top Sealing for Station 33 with Tri-State Sealcoating in the amount of \$5,500.00. Mr. VanDeGrift made a motion, seconded by Mr. Sams, to approve the resolution as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 23-06-10**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey informed the Board that a full-depth repair is needed on the Shaker Run Boulevard entrance. Mr. Hickey stated that they had milled down the road for a base repair, which created a pothole that was pumping mud, necessitating the need for the full-depth repair. Mr. Hickey requested that John R. Jurgenson Co complete the repair at a cost of between \$3,000.00 and \$5,000.00. Mr. VanDeGrift made a motion, seconded by Mr. Sams, to approve the resolution as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 23-06-12**. (A copy of the resolution will be included in the minutes.)

Administration:

Tammy Boggs, Township Administrator, informed the Board that she received a notice from Warren County Regional Planning regarding Shaker Run Section 10 Phase C Final Plat. The Trustees stated that they had no comments or concerns. (A Letter will be sent to Warren County Regional Planning regarding this matter.)

Mrs. Boggs informed the Board that she received a notice from Warren County Regional Planning regarding Shaker Woods development by Drees Homes, with proposed seventy-three single family residential lots on 30.47 acres with 2.4 units per acre. This would be a rezoning request. Mr. Sams stated that the development has good home values on the proposed smaller lots. The problem is only one entrance and exit point when stub streets are available. The Trustees would like an additional access point. Additionally, the density is too high. (A letter will be sent to Warren County Regional Planning regarding this matter.)

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$346.41. The purchases are \$120.48 from Amazon, \$16.90 from Productkeys, \$7.04 from Wasabi, \$9.99 from Crashplan, and \$192.00 from NextSpark Pty Ltd. Mr. VanDeGrift made a motion, seconded by Mr. Sams to subsequently approve the expenditures in the cumulative amount of \$346.41. All present voiced a “YEA” vote and the motion passed with **Resolution 23-06-11**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board the carpet and smooth flooring at Station 32 will be cleaned by Coit Cleaning and Restoration at a cost of approximately \$2500.00.

General Reports:

CORRESPONDENCE:

IN:

- Letter from Ohio Department of Taxation regarding pari-mutuel wagering payments.
- Email in from Ms. Nicely regarding high weeds on property located on Greentree Road.
- Email from SmartProcure regarding public records request.
- Email from Duke regarding street light repair on Columbine Drive.
- Email from Ms. Smith regarding street light on Columbine Drive.
- Resolution from Warren County Commissioners regarding annexation of 51.4419 acres (Miller Park).
- Email from Ms. Mustard regarding bonfire on property.
- Email from Towne Properties regarding crosswalks being painted in Trails of Shaker Run.
- Email from Mrs. Gamble regarding a stop sign in Shaker Run.

OUT:

- Letter to Mr. Zeckser regarding job offer for position in the Road Department.
- Email to Ms. Nicely regarding high weeds on property located on Greentree Road.
- Email to SmartProcure regarding public records request.

Email to Ms. Smith regarding street light on Columbine Drive.
 Email to Mrs. Gamble regarding a stop sign in Shaker Run.
 Email to Towne Properties regarding request for crosswalks being painted in Trails of Shaker Run.

Fiscal Officer Reports:

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 34898 through 34928 (copy to follow) and Vouchers 593-2023 through 638-2023.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
6/8/23	6/14/23	599-2023	STATE OF OHIO	1000-533-0000	\$378.00	35% LICENSING FEE DISTRIBUTION (DIRECT DEPOSIT)
6/20/23	6/23/23	631-2023	STATE OF OHIO	1000-533-0000	\$28.00	35% LICENSING FEE DISTRIBUTION (DIRECT DEPOSIT)
					\$406.00	
6/13/23	6/22/23	602-2023	STINE FUNERAL HOME OF LEBANON INC	2041-302-0000	\$600.00	Z ROE GRAVE OPEN/CLOSE SECTION 21 LOT 7
6/14/23	6/22/23	604-2023	T OLIVER	2041-892-0000	\$691.20	OLIVER ROUNDATION SECTION 9 LOTS 9 & 10
					\$1,291.20	
6/13/23	6/22/23	603-2023	AEP ENERGY INC	1000-892-0000	\$71.48	REFUND OF SALES TAX ON DUKE GAS BILLS FOR STATION 32
					\$71.48	
6/21/23	6/22/23	605-2023	OPERS	2193-892-0000	\$103,288.43	EMPLOYEE CONTRIBUTIONS REFUND
					\$103,288.43	
6/22/23	6/26/23	632-2023	WILMINGTON TRUST	2903-892-0000	\$421.99	NATIONAL OPIOIDS SETTLEMENT FD TRUST PAYMENT
					\$421.99	
6/23/23	6/26/23	633-2023	LAS COLINAS	2031-892-0000	\$600.00	CEDAR TRACE SNOW PLOWING 2022-2023
6/23/23	6/26/23	634-2023	MEADE BUILDING GROUP LLC	2031-892-0000	\$450.00	HUDSON ESTATES SNOW PLOWING 2022-2023
					\$1,050.00	
6/13/23	6/22/23	600-2023	ANTHEM	2191-299-0000	\$132.00	LIFE SQUAD SERVICES
6/13/23	6/22/23	601-2023	PERENNIAL ADVANTAGE OF OHIO INC	2191-299-0000	\$318.83	LIFE SQUAD SERVICES
6/8/23	6/22/23	606-2023	CGS	2191-299-0000	\$393.37	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/9/23	6/22/23	607-2023	HNB-ECHO	2191-299-0000	\$180.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/9/23	6/22/23	608-2023	AARP SUPPLEMENTAL	2191-299-0000	\$189.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/12/23	6/22/23	609-2023	HNB-ECHO	2191-299-0000	\$108.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/12/23	6/22/23	610-2023	PALMETTO GBA	2191-299-0000	\$364.59	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/12/23	6/22/23	611-2023	ANTHEM BLUE	2191-299-0000	\$1,066.02	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/12/23	6/22/23	612-2023	CGS	2191-299-0000	\$1,164.86	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/13/23	6/22/23	613-2023	HHP OHIO	2191-299-0000	\$18.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/13/23	6/22/23	614-2023	AETNA	2191-299-0000	\$894.56	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/13/23	6/22/23	615-2023	CGS	2191-299-0000	\$2,736.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/14/23	6/22/23	616-2023	AARP SUPPLEMENTAL	2191-299-0000	\$93.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/14/23	6/22/23	617-2023	HNB-ECHO	2191-299-0000	\$318.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/14/23	6/22/23	618-2023	AETNA BETTER HEALTH	2191-299-0000	\$382.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/14/23	6/22/23	619-2023	AETNA	2191-299-0000	\$588.81	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/15/23	6/22/23	620-2023	ANTHEM BLUE	2191-299-0000	\$114.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/15/23	6/22/23	621-2023	GAINWELL TECHNOLOGY	2191-299-0000	\$141.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/15/23	6/22/23	622-2023	AETNA	2191-299-0000	\$400.27	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/16/23	6/22/23	623-2023	AARP SUPPLEMENTAL	2191-299-0000	\$709.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/20/23	6/22/23	624-2023	AARP SUPPLEMENTAL	2191-299-0000	\$0.32	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/20/23	6/22/23	625-2023	HNB-ECHO	2191-299-0000	\$294.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/20/23	6/22/23	626-2023	ANTHEM BLUE	2191-299-0000	\$2,054.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/20/23	6/22/23	627-2023	CGS	2191-299-0000	\$3,085.77	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/21/23	6/22/23	628-2023	HNB-ECHO	2191-299-0000	\$232.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/21/23	6/22/23	629-2023	HUMANA	2191-299-0000	\$556.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/21/23	6/22/23	630-2023	HWHO	2191-299-0000	\$632.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/26/23	6/26/23	635-2023	BLUE CROSS AND BLUE SHIELD OF MICHIGAN	2191-299-0000	\$126.89	LIFE SQUAD SERVICES
6/22/23	6/26/23	636-2023	HWHO	2191-299-0000	\$191.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/22/23	6/26/23	637-2023	UNITED HEALTHCARE	2191-299-0000	\$393.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/22/23	6/26/23	638-2023	UNITED HEALTHCARE	2191-299-0000	\$711.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/22/23	6/26/23	639-2023	HUMANA	2191-299-0000	\$1,045.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/23/23	6/26/23	640-2023	GAINWELL TECHNOLOGY	2191-299-0000	\$135.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/23/23	6/26/23	641-2023	HWHO	2191-299-0000	\$558.62	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$20,335.06	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss EMS/Fire Compensation matters pursuant to ORC 121.22 (G) (1) at 9:22 a.m. The motion was seconded by Mr. Sams and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. VanDeGrift that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Sams the executive session ended. Upon call of roll, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 9:26 a.m.

There being no further business, Mr. VanDeGrift made a motion, seconded by Mr. Sams to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for July 10, 2023 at 7:00 P.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 23-06-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall accept the budget proposal as submitted and forward the documents to the Warren County Budget Commission for review. Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day of June, 2023.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ FISCAL OFFICER

**RESOLUTION 23-06-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

RESOLUTION TO AUTHORIZE TAMMY BOGGS, ADMINISTRATOR TO SIGN THE NECESSARY DOCUMENTATION TO APPLY FOR THE ARPA OHIO AMBULANCE TRANSPORTATION PROGRAM FUNDS

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio wishes to apply for the ARPA Ohio Ambulance Transportation Program funds; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has authorized Tammy Boggs, Administrator to complete all necessary documentation to obtain the funding from this program.

THEREFORE, by motion of Mr. VanDeGrift and seconded by Mr. Sams the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day June, 2023

Signed: _____ " YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 23-06-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Fire department has a need to perform the annual ladder testing within the Fire Department; and

WHEREAS, the cost of the annual ladder testing will be \$2,212.00 with Industrial Inspection & Analysis and the source of the funds will be the Fire Fund (2192-220-360-0000 Contracted Services);and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the annual ladder testing in the amount of \$2,212.00 with Industrial Inspection and Analysis.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

Adopted this 27th day of June, 2023

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 23-06-10
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Fire/EMS department has a need to sealcoat Station 33 parking area; and

WHEREAS, the cost to sealcoat Station 33 parking area will be \$5,500.00 from Tri-State Sealcoating; and

WHEREAS, the source of the funds for the sealcoating will be the General Fund (1000-220-323-0000 Repairs and Maintenance).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the sealcoating of Station 33 parking area at the cost of \$5,500.00 with Tri-State Sealcoating.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

Adopted this 27th day of June, 2023

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 23-06-11

Date of Resolution: June 27, 2023

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the

Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. VanDeGrift moved adoption of the foregoing Resolution, being seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Mr. Jones	YEA
Mr. Sams	YEA
Mr. VanDeGrift	YEA

Resolution adopted this 27th day of June, 2023.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 23-06-12
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Turtlecreek Township Road Department has a need to complete a full depth repair on Shaker Run Blvd entrance; and

WHEREAS, the estimated cost will be between \$3,000.00 and \$5,000.00 for the repair with John R. Jurgensen Co.;

WHEREAS, the source of the funds will be the Road Fund 2031 (2031-330-260-0000 Contracted Services); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve a not to exceed amount of \$5,000.00 for the repair of Shaker Run Blvd by John R. Jurgensen Co

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

Adopted this 27th day of June, 2023

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

End of Minutes.